

ErieNet Local Development Corporation

Governance Committee Meeting

Tuesday, February 20, 2024

Meeting Minutes

The Governance Committee meeting was held on Tuesday, February 20, 2024 at 1 Seneca Street, Buffalo, NY 14203, Statler Room and by videoconference, in accordance with the Corporation's Bylaws and Chapter 1 of the Laws of 2022. A quorum was present as indicated:

Members:

Michael Breeden, Erie County Chief Information Officer
Daniel Castle, Erie County Commissioner of Environment and Planning
Jeremy Toth, Erie County Attorney

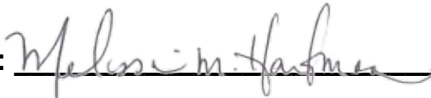
Other Attendees:

Thomas E. Baines, EC Deputy Commissioner of Planning & Economic Development
Courtney Italia, ErieNet Administrative Coordinator
Robert Murray, Harris Beach

1. Open Board Meeting, Roll Call, and declaration of Quorum – The meeting was called to order at 1:08 p.m., roll call was taken by Mr. Toth and a quorum was declared present.
2. Approval of the Draft Minutes from January 16, 2024, Board Meeting – Upon motion by Mr. Breeden and seconded by Mr. Castle the Draft Board Minutes were unanimously approved.
3. Review ErieNet LDC Mission Statement – The committee reviewed the current Mission Statement and made slight adjustments. The revised statement will be presented to the Board for approval at the Annual Meeting on March 19th, 2024.
4. Review By-Laws to amend Deputy Budget Director to Budget Director – Robert Murray read through and clarified the adjustments needed for the ex-officio role of the Deputy Budget Director, along with the transition to Budget Director to accommodate the anticipated title change of one of the ErieNet Board Members. After deliberation, the committee agreed upon the amendments to be presented to the Board of Directors at the Annual Meeting on March 19, 2024.
5. ENLDC Policy and By-Law Revisions – Mr. Murray presented and examined the inquiries raised by the committee during the January 16, 2024, meeting. Following thorough review and discussion of revisions to the Procurement Policy (Section 3), Disposition of Property Guidelines (Section 3), Investment

Policy (Section 4), and By-Laws (Sections 2, 5, and 7), ErieNet's legal counsel approved the changes. These revisions will be formally presented at the Annual Meeting on March 19, 2024.

6. MWBE Policy Update Discussion - Mr. Murray provided an overview of the status of the County's MWBE Policy and outlined ErieNet's approach to MWBE compliance. After deliberation, Mr. Murray and the Committee agreed it would be wise to wait for Erie County to establish a clear MWBE Policy before integrating it into ErieNet's policies.
7. Harris Beach Legal Contract – After deliberation, the committee collectively agreed, ErieNet will continue to operate under our current engagement letter instead of pursuing an official contract.
8. Adjournment - Upon motion made by Mr. Castle and seconded by Mr. Breeden the meeting adjourned at 1:55 p.m.

BY: 

Melissa M. Hartman
Executive Director