

## **ErieNet Local Development Corporation**

Governance Committee Meeting

Tuesday, January 16, 2024

### **Meeting Minutes**

The Governance Committee meeting was held on January 16, 2024 at 1 Seneca Street, Buffalo, NY 14203, Statler Room and by videoconference, in accordance with the Corporation's Bylaws and Chapter 1 of the Laws of 2022. A quorum was present as indicated:

#### Members:

Michael Breeden, Erie County Chief Information Officer  
Daniel Castle, Erie County Commissioner of Environment and Planning  
Jeremy Toth, Erie County Attorney

#### Other Attendees:

Thomas E. Baines, EC Deputy Commissioner of Planning & Economic Development  
Melissa Hartman, ErieNet Executive Director  
Courtney Italia, ErieNet Administrative Coordinator

1. Open Board Meeting, Roll Call, and declaration of Quorum – The meeting was called to order at 1:00 p.m., roll call was taken by Mr. Toth and a quorum was declared present.
2. Review By-Laws & Policies – The committee conducted a thorough review of the current By-Laws and Policies that will have to be approved at the March 19<sup>th</sup>, 2024, Annual Meeting. General discussion ensued.
3. MWBE Policy – Mr. Baines briefed the committee on the County of Erie's MWBE Policy status. He mentioned that once adopted, the committee could evaluate the associated percentages and guidelines, possibly leading to consideration of a similar policy. Mr. Baines clarified that ErieNet, being a separate entity, is not obligated to follow the Erie County MWBE Standards. Discussion ensued.
4. Adjournment - Upon motion made by Mr. Toth and seconded by Mr. Breeden the meeting adjourned at 1:55 p.m.

**BY:** \_\_\_\_\_

**Melissa M. Hartman**  
**Executive Director**